

Center Name: La Petite Academy Inc 7290		Address: 1501 Barbara Loop SE Rio Rancho, NM 87124			Phone: (505)891-5755		
License Number: 81452	Issue Date: 03/30/2017	Expiration Date: 03/29/2018	Type: 5 Star FOCUS Child Care Center		Status: Licensed		
Capacity					Census		
Over Age 2:	127	Under Age 2:	54	Night Care:	0	Playground:	127
		Over 2:	54			Under 2:	6
Days and Hours of Operation							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	06:00 AM	06:00 AM	06:00 AM	06:00 AM	06:00 AM	Closed	Closed
Closing Times:	06:30 PM	06:30 PM	06:30 PM	06:30 PM	06:30 PM		
# of Classrooms: 7	Purpose: Annual		Date: 01/22/2018		Time: 09:30 AM		
Comments							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.11 A TYPES OF LICENSES	Not Inspected
8.16.2.11 B RENEWAL OF LICENSE	Not Inspected
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Not Inspected
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Not Inspected
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Compliance
8.16.2.18 D COMPLAINTS	Not Inspected
8.16.2.21 A LICENSING REQUIREMENTS	Compliance
8.16.2.21 B CAPACITY OF CENTERS	Compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Not Inspected
Administrative Requirements	
8.16.2.22 A ADMINISTRATION RECORDS	Compliance
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.22 C POLICY AND PROCEDURES	Compliance
8.16.2.22 D FAMILY HANDBOOK	Not Inspected
8.16.2.22 E CHILDREN'S RECORDS	Non-compliance

Center Name: La Petite Academy Inc 7290	License Number: 81452	Date: 01/22/2018
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Administrative Requirements

Deficiencies

Of the 20 children's records reviewed, 2 is/are missing the date the child first attended the center. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization. Corrected on site.

Regulation: 8.16.2.22E(1)(d)

Corrective Action Plan

The first attendance date will be added and the center will review all children's records to ensure complete information is on file. Corrected on site.

Date to be Completed: 01/22/2018

8.16.2.22 F PERSONNEL RECORDS

Non-compliance

Deficiencies

From the review of staff records, it was determined that 2 out of 9 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.

Regulation: 8.16.2.22F(1)(n)

Corrective Action Plan

The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.

Date to be Completed: 02/22/2018

Deficiencies

From the review of staff records, it was determined that 1 out of 9 staff records does/do not include the staff's position. See Staff Records 8.16.2.22 form for staff with this missing information.

Regulation: 8.16.2.22F(1)(b)

Corrective Action Plan

The center will add the position to the record.

Date to be Completed: 02/22/2018

Deficiencies

From the review of staff records, it was determined that 1 out of 9 staff records do/does not include the staff's current and past duties and responsibilities. See Staff Records 8.16.2.22 form for staff with this missing information.

Regulation: 8.16.2.22F(1)(c)

Corrective Action Plan

The center will add staff's current and past duties and responsibilities to the record.

Date to be Completed: 02/22/2018

Deficiencies

From the review of staff records, it was determined that 1 out of 9 staff records does/do not include a background check. See Staff Records 8.16.2.22 form for staff with this missing information. Educator transferred from another site. Clearance letter was viewed by licensing. Current location does not have a copy on file for review.

Regulation: 8.16.2.22F(1)(e)

Corrective Action Plan



The center will obtain documentation of a background check. Current location will obtain a copy of educator's clearance letter,

Date to be Completed: 02/22/2018

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Administrative Requirements		
8.16.2.22 G PERSONNEL HANDBOOK	Not Inspected	
Personnel & Staffing		
8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance	
8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING <u>Deficiencies</u> From the review of staff records, it was determined that 1 out of 9 staff working more than 20 hours a week, has/have no documentation of at least 24 hours of qualified annual training, See Staff Records 8.16.2.22 form for staff with missing documentation of training. Regulation: 8.16.2.23B(2)(d) <u>Corrective Action Plan</u> Annual training will be completed as required and documentation retained on file. Date to be Completed: 02/22/2018	Non-compliance	
8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES	Compliance	
Services & Care of Children		
8.16.2.24 A GUIDANCE	Compliance	
8.16.2.24 B NAPS OR REST PERIOD	Compliance	
8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS	Compliance	
8.16.2.24 D DIAPERING AND TOILETING	Compliance	
8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS	Compliance	
8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE	N/A	
8.16.2.24 G PHYSICAL ENVIRONMENT	Compliance	
8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT	Compliance	
8.16.2.24 I EQUIPMENT AND PROGRAM	Compliance	
8.16.2.24 J OUTDOOR PLAY AREAS	Compliance	
8.16.2.24 K SWIMMING, WADING AND WATER	Not Inspected	
8.16.2.24 L FIELD TRIPS	Not Inspected	
Food Service		
8.16.2.25 B MEALS AND SNACKS	Compliance	
8.16.2.25 C MENUS	Compliance	
8.16.2.25 D KITCHENS <u>Deficiencies</u> The freezer in the infant room does not have a working thermometer; maintain a temperature of 41 degrees (Fahrenheit) or below; keep frozen food at 0 degrees (Fahrenheit) or below. Regulation: 8.16.2.25D(6) <u>Corrective Action Plan</u> The center will obtain a working thermometer. Date to be Completed: 02/22/2018	Non-compliance	

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Food Service		
8.16.2.25 E MEAL TIMES		Compliance
Health & Safety Requirements		
8.16.2.26 A HYGIENE		Compliance
8.16.2.26 B FIRST AID REQUIREMENTS		Compliance
8.16.2.26 C MEDICATION		Compliance
8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS		Compliance
8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS		Compliance
Buildings, Grounds & Safety		
8.16.2.29 A HOUSEKEEPING		Compliance
8.16.2.29 B PEST CONTROL		Compliance
8.16.2.29 C MECHANICAL SYSTEMS		Compliance
8.16.2.29 D WATER AND WASTE		Compliance
8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL Deficiencies Electrical outlets within reach of children in the NM Pre-K/School Age room are not safety outlets and they do not have protective covers. Corrected on site. Regulation: 8.16.2.29E(3)(b) Corrective Action Plan Protective covers will be added. Corrected on site. Date to be Completed: 01/22/2018		Non-compliance
8.16.2.29 F EXITS AND WINDOWS Deficiencies Exit ways are obstructed and do not permit free egress from inside the center to the outside in the Preschool Pre-K room(s). A plant was blocking the exit. Corrected on site, plant was moved. Regulation: 8.16.2.29F(3) Corrective Action Plan Exit ways will be kept free from obstructions at all times. Corrected on site, plant was moved. Date to be Completed: 01/22/2018		Non-compliance
8.16.2.29 G TOILET AND BATHING FACILITIES		Compliance
8.16.2.29 H SAFETY COMPLIANCE		Compliance
8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES		Compliance
8.16.2.29 J PETS		N/A

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<p>Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.</p>			
	01/22/2018		01/22/2018
Surveyor: Kia Kennedy	Date	Facility Rep: Connie Gomez	Date